ONLINE GRADE CHANGES

To access a grade roll in AIM:
2. Click on MyBYU.
3. In the Campus Links box, select Work.
4. Select Grade Rolls.
5. Find the correct semester by clicking on Year Term in the upper left corner.
6. Select Roll for the class needed.

Select students by checking the box in the left column….or click Select All.

Then, click Change Grades

All the students selected will appear on this screen along with grade change policy.

Course details and grade rule

If you change your mind, remove the student here.
For each student, select the new grade and the reason for the change using the drop-down menus. Then click Submit.

The confirmation screen indicates the date and time the change was successfully posted.

Return to the grade roll to see the changes you made.

An email will be sent to both the person making the grade change and the primary instructor for the class.

For more information, go to grades.byu.edu or call 801-422-6567.